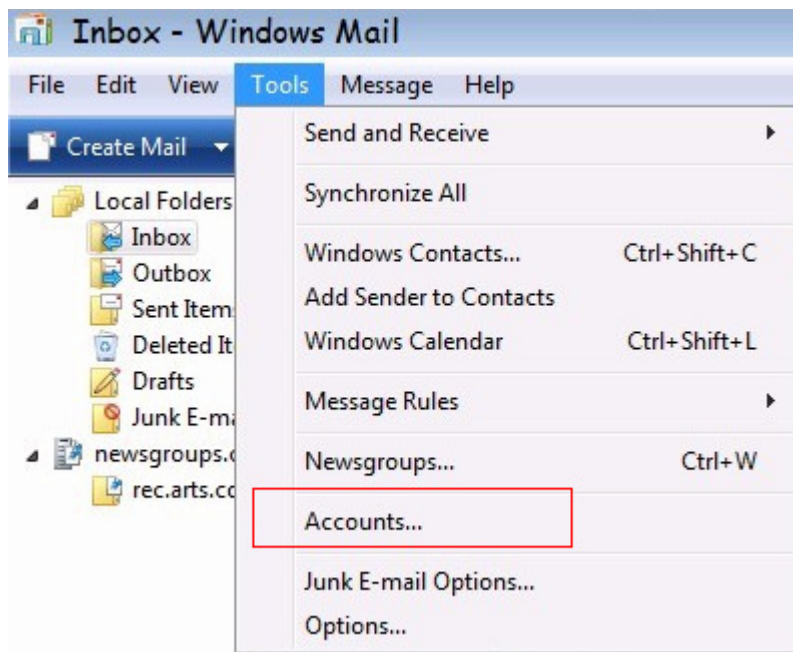


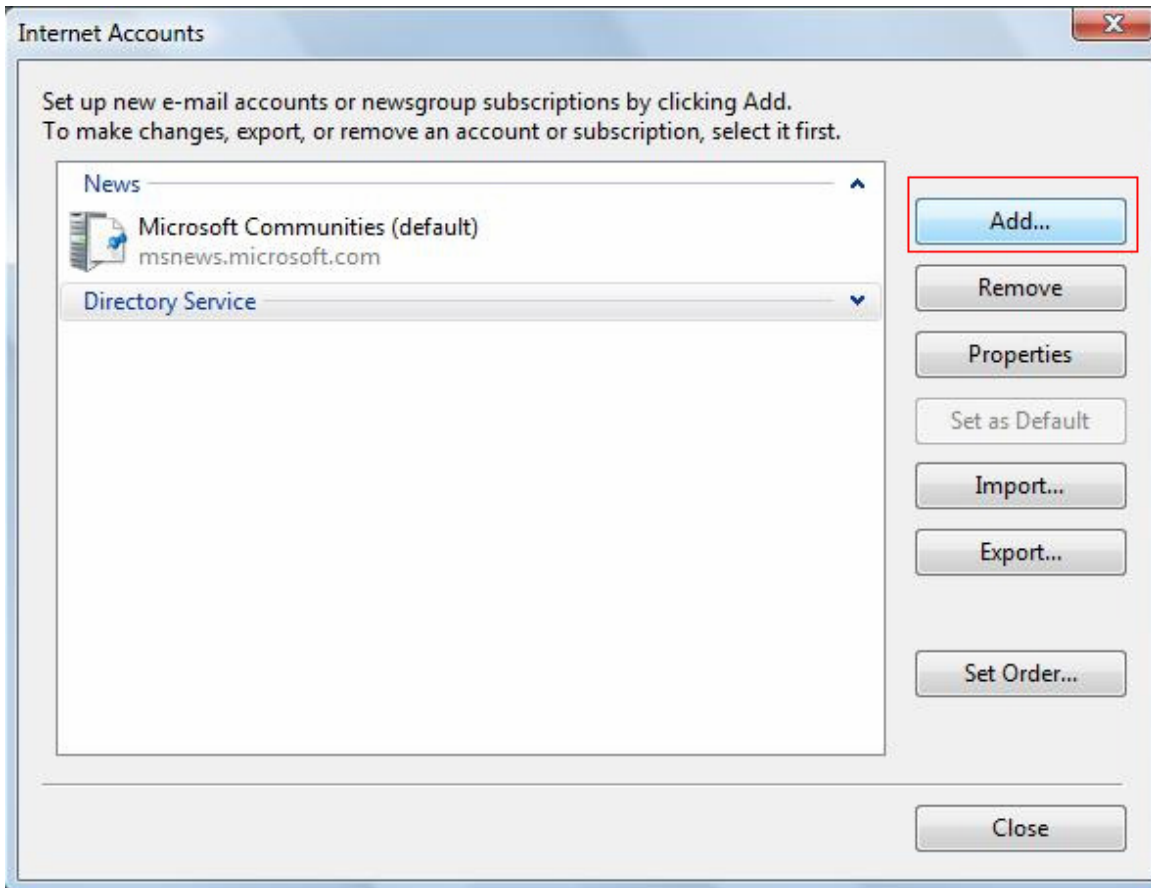


Email setup: Netbay for Windows Mail

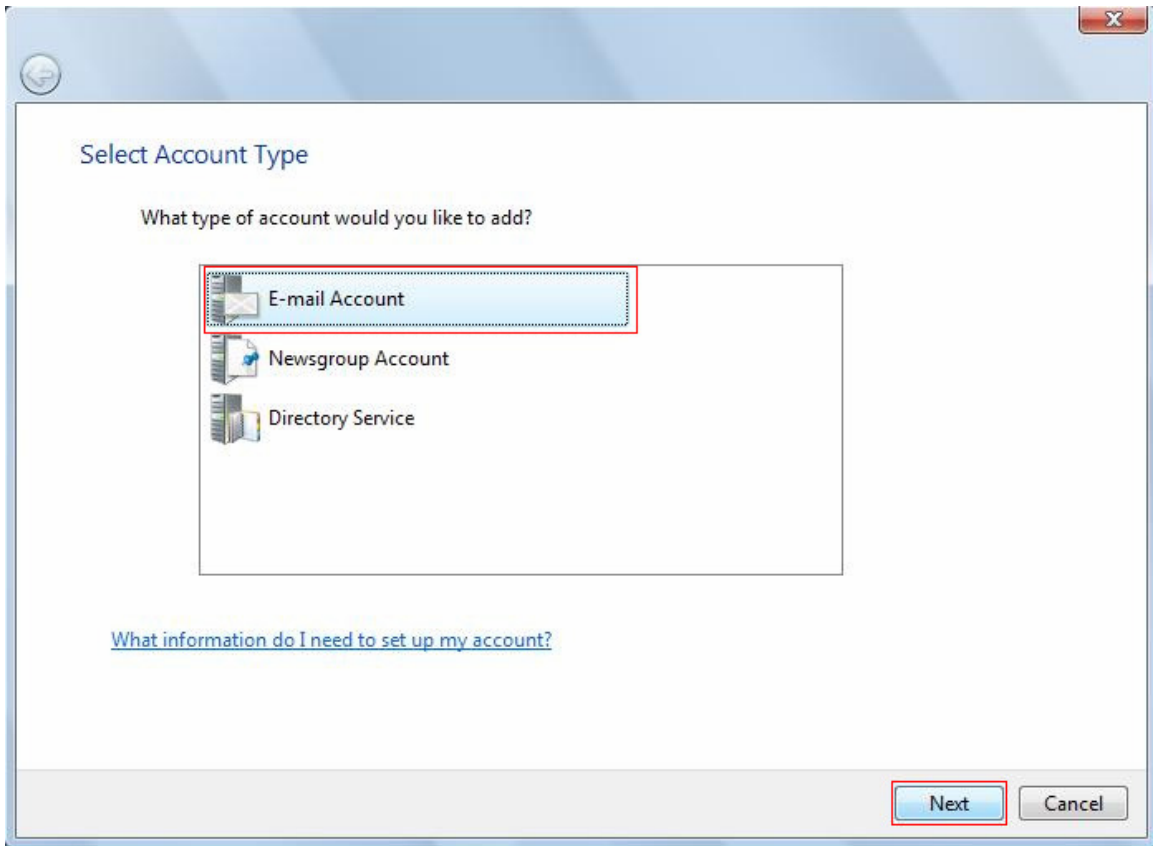
1. Open up Windows Mail, click on **Tools – Accounts**



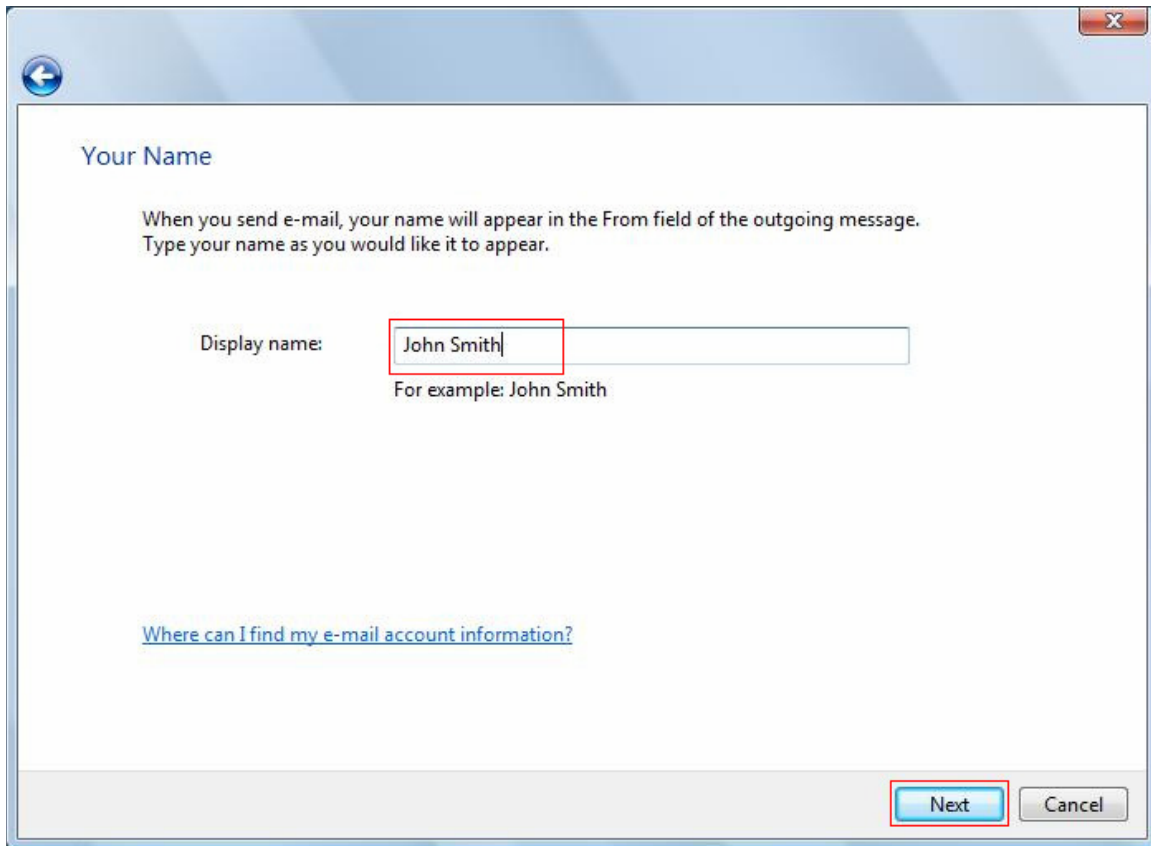
2. Click on **Add**



3. Select **E-mail Account** and Click **Next**



4. Enter your full name in the **Display name** text box and click **Next**.



The screenshot shows a dialog box titled "Your Name" with a blue header bar containing a back arrow icon on the left and a close button (X) on the right. The main content area has the following text: "Your Name", "When you send e-mail, your name will appear in the From field of the outgoing message. Type your name as you would like it to appear.", and "Display name: [text box containing 'John Smith']". Below the text box is the example text "For example: John Smith". At the bottom of the dialog, there is a blue hyperlink that reads "Where can I find my e-mail account information?". In the bottom right corner, there are two buttons: "Next" (highlighted with a red box) and "Cancel".

5. Enter your full email address and click **Next**.

The screenshot shows a window titled "Internet E-mail Address" with a blue header bar. Below the title, there is a text box containing "john@netbay.com.au". To the left of the text box is the label "E-mail address:". Below the text box, there is a line of text: "For example: someone@microsoft.com". At the bottom right of the window, there are two buttons: "Next" and "Cancel".

Internet E-mail Address

Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

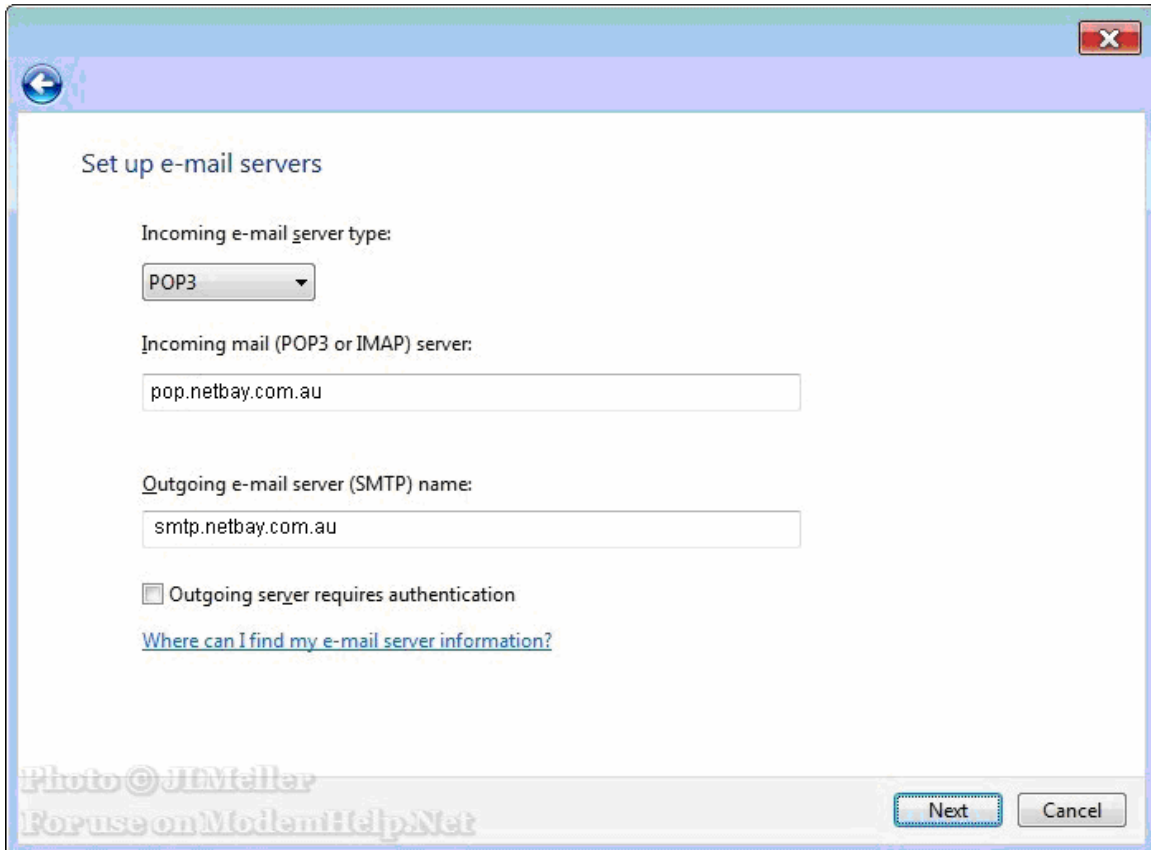
For example: someone@microsoft.com

[Where can I find my e-mail account information?](#)

Next Cancel

6. Enter settings as per the screen below, and note that:
 - a. Incoming server type: POP3
 - b. Incoming mail server: pop.netbay.com.au
 - c. Outgoing mail server: smtp.netbay.com.au

Click **Next** when done.



Set up e-mail servers

Incoming e-mail server type:
POP3

Incoming mail (POP3 or IMAP) server:
pop.netbay.com.au

Outgoing e-mail server (SMTP) name:
smtp.netbay.com.au

Outgoing server requires authentication

[Where can I find my e-mail server information?](#)

Photo © JIM Miller
For use on ModemHelp.Net

Next Cancel

7. Enter settings as per the screen below, and note that:
 - a. E-mail username: your full email address e.g. john@gmail.com
 - b. Password: your email password

Click **Next** when done.

Internet Mail Logon

Type the account name and password your Internet service provider has given you.

E-mail username: john@netbay.com.au

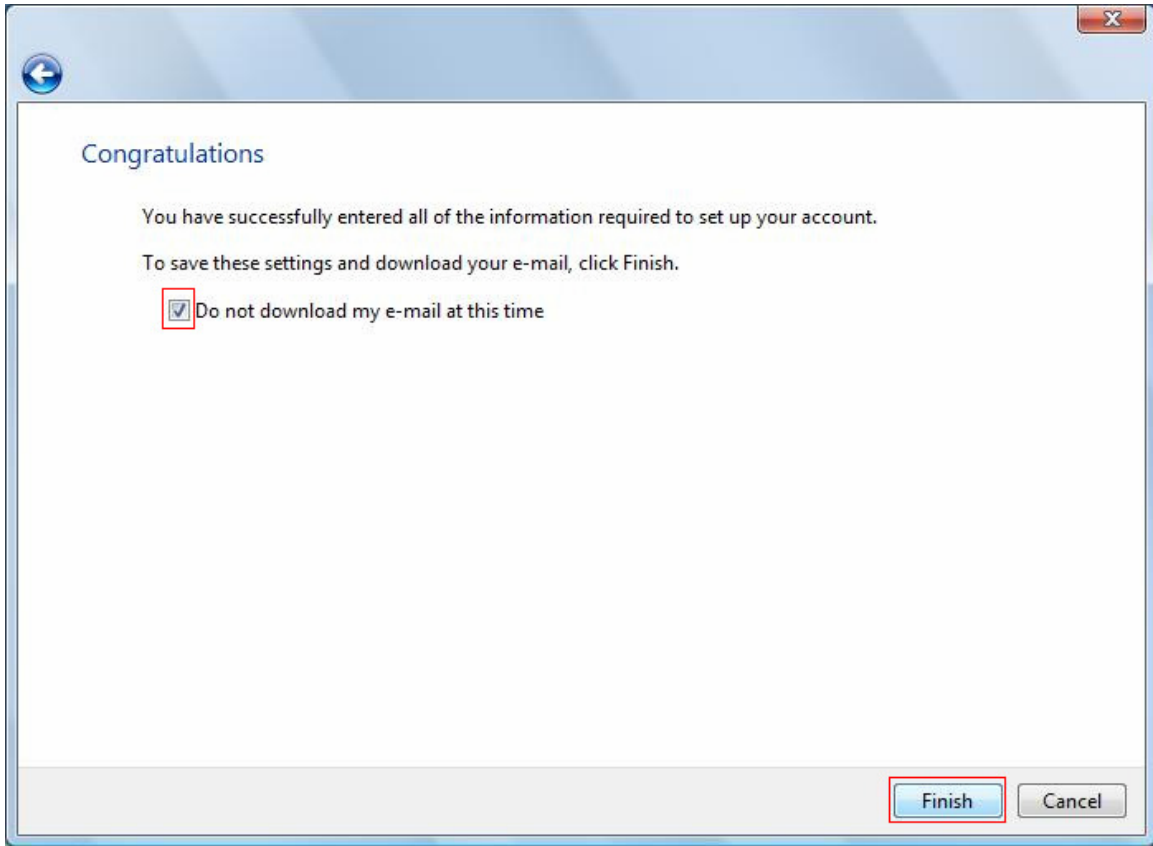
Password: ●●●●●●●

Remember password

Next Cancel

Photo © JIMiller
For use on ModemHelp.Net

8. Uncheck “Do not download my e-mail at this time and click **Finish**



16. You have successfully set up Netbay email on Windows Mail!