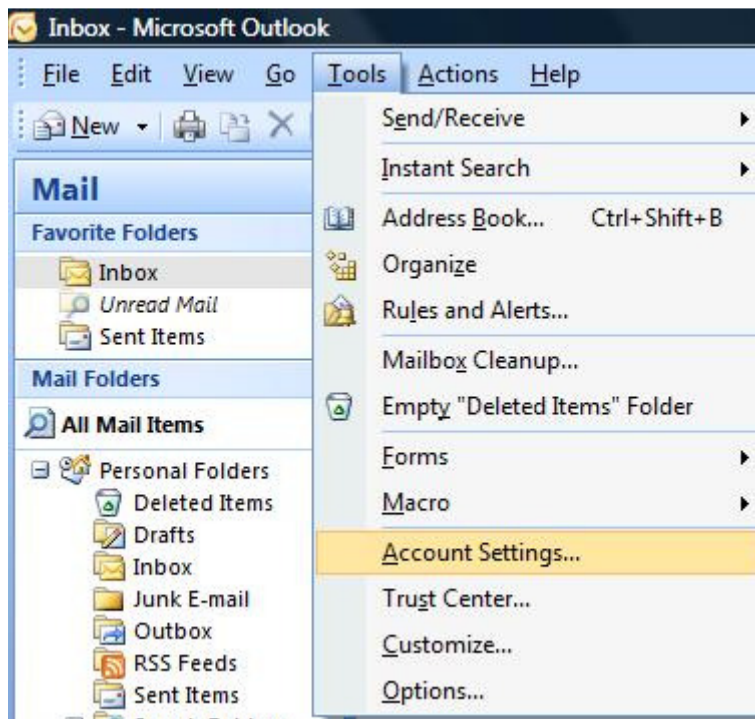


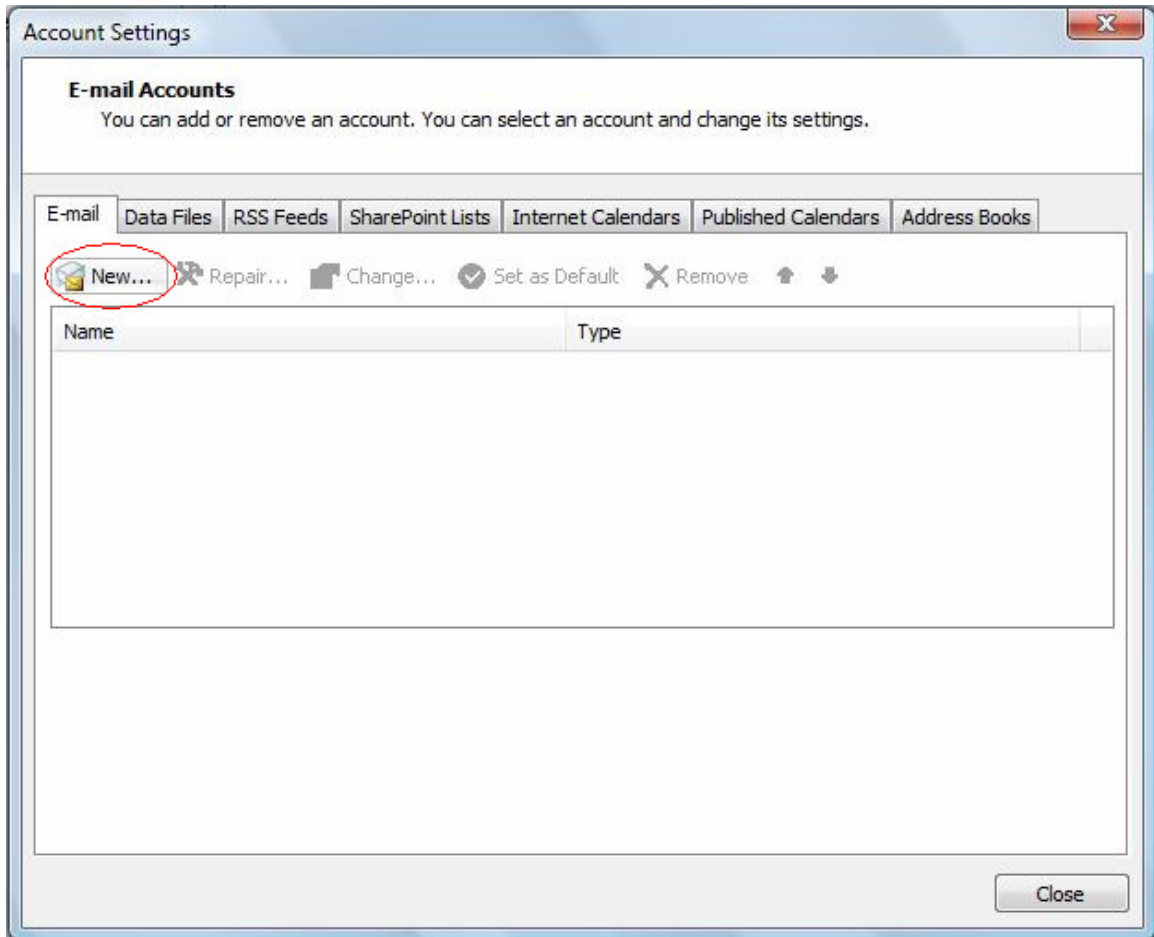


Email setup: Netbay for Microsoft Outlook 2007

1. Open Outlook 2007, click on **Tools – Account Settings**



2. Click on the **E-mail** tab, then **New**



3. Tick checkbox beside **Manually configure server settings or additional server types**, click **Next**

Add New E-mail Account

Auto Account Setup

Your Name:
Example: Barbara Sankovic

E-mail Address:
Example: barbara@contoso.com

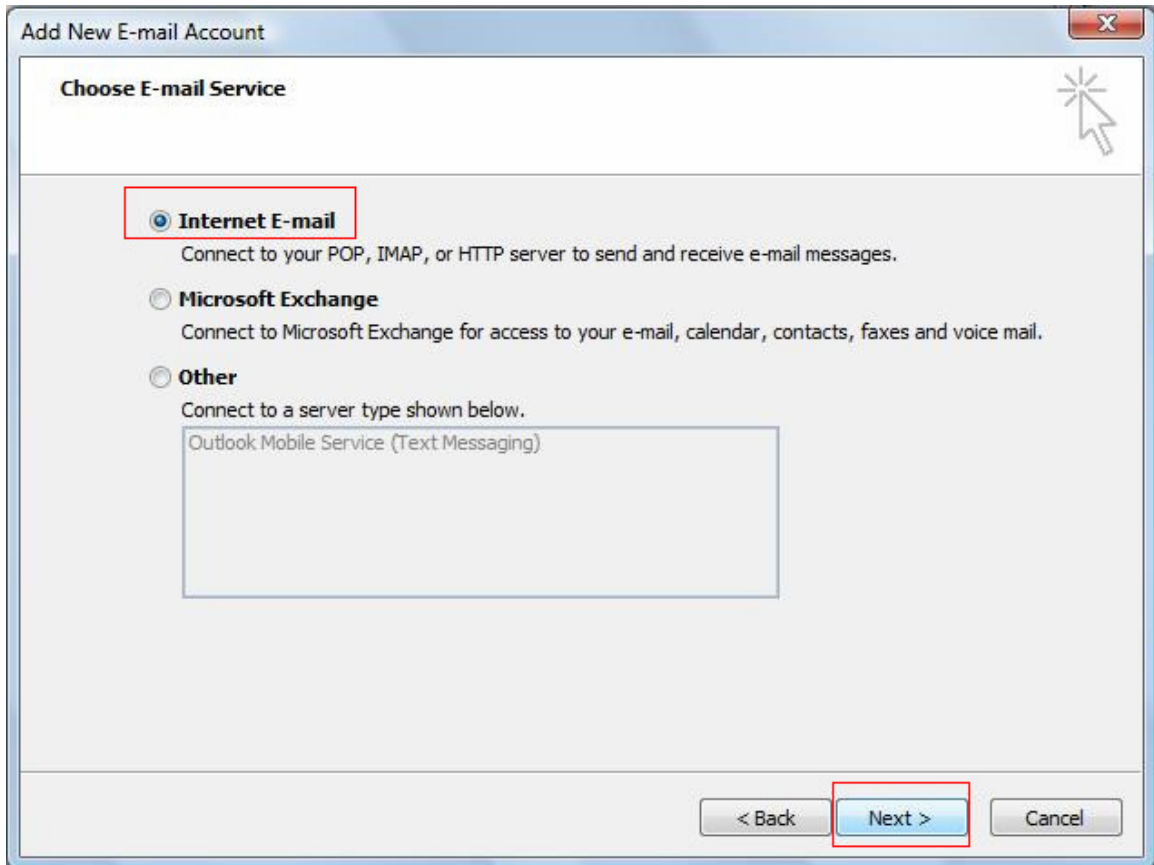
Password:

Retype Password:
Type the password your Internet service provider has given you.

Manually configure server settings or additional server types

< Back **Next >** Cancel

4. In the Add New E-mail Account window, select Internet E-mail, click Next



5. Enter settings as per the screen below, and note that:
 - a. E-mail Address: your full email address e.g. john@netbay.com.au
 - b. Account Type is POP3
 - c. Incoming mail server: pop.netbay.com.au
 - d. Outgoing mail server: smtp.netbay.com.au
 - e. User Name: your full email address e.g. john@netbay.com.au
 - f. Password: your email password

Click **Next** when done, and **Finish**.

Add New E-mail Account

Internet E-mail Settings
Each of these settings are required to get your e-mail account working.

User Information

Your Name:

E-mail Address:

Server Information

Account Type:

Incoming mail server:

Outgoing mail server (SMTP):

Logon Information

User Name:

Password:

Remember password

Require logon using Secure Password Authentication (SPA)

Test Account Settings

After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)

6. You have successfully set up your Netbay email account on Microsoft Outlook 2007!